



110th Northern Navajo Fair October 5-8, 2023

"Navajo Strong - Diné Bidziil"

2023 Northern Navajo Fair Vendor Application

Name of Organization: _____

Point of Contact: _____ Phone: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Market Space Details

Space Number (s): _____ Description of Merchandise: _____

Additional Vendor Information

Items Sold: _____

Instructions

Select your vending operation below along with duration of days you plan to vend. *Space assignments will be made on a first come, first served basis.* If you need additional electrical services, indicate the amperage needed. Please indicate the total fee amount in the space provided.

Vending Operation <i>check one</i>		Price Per Operation	Vending Per Day Operation <i>check preferred day(s)</i>				
<input type="checkbox"/>	Yei Bi Cheii Food Vending	\$848.00	<i>not applicable</i>				
<input type="checkbox"/>	Fairgrounds Food Vending	\$848.00	<i>not applicable</i>				
<input type="checkbox"/>	Fairgrounds Vending	\$215.00 (daily)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL PAYMENT DUE			\$				

Payment Information

Acceptable Forms of Payment: Money Orders and Certified Checks	
Money orders/checks must be payable to: Building Nations, LLC P.O. Box 2434 Window Rock, Arizona 86515	Applications are Non-Refundable after 10/5/2023
No partial or cash payments will be accepted	

Received by: _____

Total Payment Received: _____

Check or Money Order: _____



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Authorization & Acknowledgement

I have read and understand that complete adherence to the rules and regulations set forth by the Northern Navajo Fair Board shall be followed by _____ [vendor name]. Further, I understand that I am responsible for all properties, equipment, and the safety of my organization &/or persons. I will not hold the Northern Navajo Fair or its agents liable for any damages, loss, theft, accidents or injuries that may occur.

Prohibited Items

I, _____ [vendor name], hereby acknowledge and understand that the following items are ABSOLUTELY PROHIBITED at the Northern Navajo Fair, Fairgrounds, Rodeo arena, Vending areas, Parking areas and the Parade route:

- Weapons - including guns, knives, ornamental or historical knives, swords, pepper spray, and any other item that may be used as a weapon to cause great bodily harm.
- Alcohol
- Drugs and drug paraphernalia - including marijuana
- Merchandise depicting or representing alcohol, drugs, or violence - for example, a tshirt with a marijuana leaf.
- Toy guns and water guns.

Any person(s) knowingly engaging in the use, sale, or distribution of prohibited items will be prosecuted to the full extent of the law. Any vendor who violates the NNF rules and guidelines or engages in improper conduct will be asked to leave immediately.

Vendor signature

Print Name

Date

Submitting Your Application

Applications can be mailed to the address listed on page one (1) or hand carried to the fair office located at U.S Highway 491 and Uranium Blvd. Shiprock, New Mexico. If mailing your application, please allow 7 days for receipt. The Vending Coordinators will contact you regarding payment received and any further information regarding your space within two weeks of receiving the application and payment.

****We reserve the right to deny sales of certain prohibited items, including but not limited to weapons such as guns, knives, ornamental and historical knives, swords, pepper spray and any other item that may**



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be used as a weapon that could cause great bodily harm; alcohol; and any illegal drugs and drug paraphernalia. If you have questions on items that *cannot* be sold please contact the Vending Coordinator.

Space Assignment

Vendor spaces are assigned based on a first come first served basis. You may request a space; however, if that space is not available, then you will be assigned a space based on availability. Spaces are assigned by the Vending Coordinator and shall be marked during the fair. Requests for additional set up and tear down time for spaces must be made in writing to the Vending Coordinator. We require vendors to purchase the Event Long option if you need to build a booth. Fire codes prohibit the vendor spaces from exceeding their size and will be strictly enforced. Vendors who occupy more spaces than allowed will be charged for an additional space or be asked to vacate the fair/market.

Hours

The Market will be open from 8:00 A.M. to 10:00 P.M. Thursday, October 5, 2023, through Sunday, October 8, 2022. Vendor must be open for sales at such times.

Cancellations

All cancellation requests must be made in writing by the Vendor Point of Contact no later than 5:00 P.M. Thursday, October 5, 2023. Requests made through a third party or other officials will not be honored. Refunds will only be issued for cancellations made prior to the cancellation deadline. Cancellations AFTER October 5, 2023 will not be refunded.

Refunds will be mailed to the address on the Vendor Application and made payable to the individual/organization listed under application information. Please allow 20 business days after October 2, 2022, to process your refund.

Space Subleasing

Vendors may sublease spaces with prior written approval from the Vendor Coordinator. Please contact the Vendor Coordinator prior to October 5, 2023 to request a space sublease. The original Vendor Applicant (Sublessor) will be responsible for any damages to the space during the Fair.

Requirements

Temporary vendors must have current Navajo Nation Itinerant Permits and current Navajo Nation Area Indian Health Service, or 638 Program food handlers cards and must follow all Food Handler Training and Food Service Permit Protocols. Temporary Food Stands are permitted to operate under the same provisions as temporary food service establishment under the Navajo Nation Food Service Sanitation Code/Regulations. Permit and food handler's card are required to be displayed during operation. Vendors must also follow the basic Navajo Nation Covid -19 Safe Practices, 1) Wearing a Mask, 2) Wash Hands (Hand Sanitizer or hand washing station), 3) Watch Distance.